2023-2024

KATY INDEPENDENT SCHOOL DISTRICT
LIVESTOCK SHOW
EXHIBITOR'S HANDBOOK



February 12-17, 2024 Gerald D. Young Agricultural Sciences Center Katy, Texas

Directory Information

1. What information does Katy ISD consider "directory information?"

Certain information about district students is considered directory information and will be released to anyone who follows the procedures for requesting the information unless the parent or guardian objects to the release of the directory information about the student. If you do not want Katy ISD to disclose directory information from your child's education records without prior written consent, you must notify the district in writing within two weeks of enrollment. Katy ISD has designated the following information as directory information:

- Student name
- Primary telephone listing
- Most recent educational institution attended
- Honors and awards received
- Address

- Grade level
- · Dates of school attendance
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams.

2. Is directory information confidential?

Directory information on a student, as defined above, is not confidential unless a parent/guardian indicates that it should be made so. This is the reason that parents/guardians are asked to select a privacy code at the beginning of each school year. The privacy code chosen informs the District as to what, if any, directory information about a child is to be released.

3. What are the privacy code options from which a parent/guardian can choose?

There are three privacy codes from which a parent/guardian may choose: Y - Yes, O - Other, and N - No. **Parents who do not fully register through Power School will default to the "N - No" code.** Please refer to the chart for the implications of each code.

Privacy Code Selections and Implications	"Y" Yes	"O" Other	"N" No
School-Confined Publications	YES	YES	NO
Programs for Performances	YES	YES	NO
Yearbook (name and individual, class or candid pictures)	YES	YES	NO
Professional School Group or Class Photos	YES	YES	NO
Officially-designated vendors for school-related purposes	YES	YES	NO
The Public: Anyone making a public information request	YES	NO	NO
News Releases	YES	NO	NO
School Directories	YES	NO	NO
School Publications (Available to Public)	YES	NO	NO
District/Campus Webpage	YES	NO	NO
Photographs Released to the Public	YES	NO	NO
Social Media Platforms	YES	NO	NO
Private, Virtual Learning Platforms	YES	YES	YES

4. Under what circumstances may directory information be released?

Katy ISD is required to provide information to any member of the public who asks for it under the Texas Public Information Act unless the parent selects a privacy code of "N - No" or "O - Other."

5. Is a privacy code selection confidential?

Yes. A privacy code selection made by a parent/guardian is confidential and is only released to employees who have a legitimate need to know, under the law.

6. Is it possible for a parent/guardian to change their student's privacy code during the course of the year?

Parents/guardians do have a right to change their student's privacy code. However, it is not recommended that parents/guardians change their student's privacy code after the school year has started because most campuses have a process in place whereby teachers are expected to become knowledgeable about the privacy codes of their individual students so that they can adhere to these codes consistently. Additionally, the District has no ability to recall information that was released prior to a change of code.

7. How can a parent/guardian prevent their student's directory information from being released to an outside third-party?

Katy ISD, as stated previously, is required to provide information to any member of the public who asks for it under the Texas Public Information Act unless the parent selects a privacy code of "N - No" or "O - Other."

8. Why do parents/guardians have to designate a separate choice for military recruiters and institutions of higher learning?

Federal law requires districts receiving assistance under the Elementary and Secondary Education Act of 1965 (20 USC Section 6301 et seq.) to provide a military recruiter or institution of higher education, on request, with the name, address, and telephone number of a secondary student unless the parent has advised the district that the parent does not want the student's information disclosed without the parent's prior written consent. If a parent decides to opt out of directory information being released to the military or institutions of higher learning, their student's address, and telephone number is confidential and will not be released. This code may not be split to allow only military recruiters or institutions of higher education access but not the other. This selection is treated separately from the "Y," "N," and "O" code chosen for directory information purposes.

Military/Higher Education Opt Out - Secondary Students Only	Opt In	Opt Out
Shared with Military Recruiters or Institutions of Higher Learning	YES	NO

2024 Katy ISD FFA Livestock Show Schedule

Tuesday, February 13, 2024

9:00 AM: Best Buddies Grand Drive

10:00 AM: Special Rodeo

All Lamb, Goat, and Swine must be in place 3:30 PM:

Steers weigh-in at Barn #5 4:00-5:00 PM:

4:00-5:30 PM: Swine weigh-in at LD Robinson Pavilion

Broiler Show 6:00 PM: 8:00 PM Barn Closing

Wednesday, February 14, 2024

8:00 AM: Online Barn Sale Opens for Broilers

8:00 AM-12:00 PM: Art Show Set Up Floral Show 9:00 AM: 10:00 AM: Horticulture Show

1:00 PM: Art Show Judging Begins

Rabbit Show 2:00 PM:

4:00-5:30 PM: Goats and Lambs weigh-in at LD Robinson Pavilion

8:00 PM: Barn Closing

Thursday, February 15, 2024

Swine Show 8:00 AM:

Online Barn Sale Opens for Rabbits 8:00 AM:

Steer Show* 1:00 PM: 2:00 PM: Ag Mech Show

4:00 PM: Online Barn Sale Opens for Swine

5:00 PM: **Art Show Awards** Rodeo Performance 7:00 PM:

8:00 PM: Barn Closing

Friday, February 16, 2024

8:00 AM: Online Barn Sale Opens for Steers

8:00 AM: **Goat Show** Lamb Show* 10:00 AM:

Online Barn Sale for Goats and Lambs will open approx. one (1) hour after each show

respectively

1:00 PM: Auction Sale Meeting* (Mandatory for All Auction Participants)

7:00 PM: Rodeo Performance

8:00 PM: Barn Closing

Saturday, February 17, 2024

9:30 AM: Parade

11:00 AM: Buyers' Luncheon Invitation Only

Auction (Barn Sale Closes one (1) hour after the conclusion of the Auction) 1:00 PM:

Rodeo Performance 7:00 PM:

* The Show/Auction meeting will start no earlier than the scheduled time, however if the previous show runs long, the next Show/meeting will be set to begin 15 min after the conclusion of the previous Show/event.

All exhibitors are responsible for attending meetings throughout the entire Livestock Show. Meetings will be announced at weigh-in. The livestock pavilion will close each night at 8:00 PM. Page | 3



No one is allowed in the livestock pavilion after 8:00 PM each day of the Livestock Show, unless accompanied by a Katy ISD representative. Saturday night the livestock pavilion will close immediately following the auction.

The Barn Sale & Add-On's will close one (1) hour after the close of the auction.

Gerald D. Young Agricultural Sciences Center (YASC) Regulations Agreement

The Gerald D. Young Agricultural Sciences Center (YASC) is a Katy ISD owned facility located on the corner of Beckendorff and Katy-Hockley Cut-Off roads. The YASC provides an extension of the classroom to be utilized for the exhibitors' Supervised Agricultural Experience Programs (SAEP).

For all parties to best utilize the YASC and to ensure the safety of the exhibitors, animals, andothers on the property, the following regulations must be followed. To ensure compliance, Katy ISD employees, including Agricultural Sciences Teachers (AST) and school administrators, will monitor compliance of facility regulations and the operations of the facility.

For students' convenience, Katy ISD will provide morning bus service to and from the facility originating at each high school campus and returning to that same campus. This bus service will be provided starting the first day of class in August and will end at the beginning of the Katy ISD Livestock Show and Sale annually. On days exhibitors ride the bus, they are expected to ride both to and from the YASC unless pre-approval is granted by the AST. Katy ISD Student Code of Conduct applies, as it relates to bus privileges.

All participants will comply with the following regulations and criteria.

- As a Katy ISD facility supporting school-related activities, the most recent Katy ISD Student Handbook and the Katy ISD Discipline Management Plan and Student Code of Conduct will apply.
- 2. For security purposes, the YASC will be open between 5:00 AM and 9:00 PM daily.
- 3. The student must be a dues-paying Katy ISD FFA member in good standing to utilize the YASC.
- 4. Guests must have prior permission from an AST to enter the YASC & AG barns. The student is responsible for his/her family and guest(s) at all times. If the guest(s) violates the rules of the YASC, it will be treated as though the student violated the rules. Livestock fitters or jockeys are not permitted on Katy ISD premises.
- 5. Exhibitors and parents will drive and park in designated paved parking lots only. Parking or driving off road at the YASC will result in campus disciplinary consequences and/or loss of facility privileges. Exhibitors and parents will use the entrance off Katy Hockley Cut-Off Road and park in the FRONT parking lot for barns 1-7 and REAR parking lot behind barns 8-9. Parking behind the barns is reserved for Katy ISD district personnel. Exhibitors are not allowed to park behind the barns.
- 6. The AST will monitor all animal welfare guidelines and criteria closely. Ethical and humane treatment of animals and/or violation of regulations will not be compromised. Exhibitors must keep animal pen(s) clean. Any animal not fed, watered, given necessary medical treatment, and/or cared for daily will be removed from the facility at the owner's expense. In cases of animal abuse that endangers the immediate welfare of a student's project, Katy ISD AST/personnel reserve the right to take immediate action to protect the animal and

remove the animal from the offending student's care. In cases where there is a failure to maintain proper care of the animal or the animal's pen(s) the following steps will be taken:

- a) First offense: The student will receive a letter from the AST, which constitutes a warning, and the problem must be remedied to the satisfaction of the AST within two (2) days of receiving the letter. The letter will be signed by both the student and the parent and filed in the Career and Technical Education (CTE) office of Katy ISD. A copy of the letter will be available to the student's campus administrator.
- b) **Second Offense:** Will follow the same steps as above and will be considered a final warning. Campus administration will be notified, and a parent conference will be required for the student to continue their project.
- c) **Third Offense:** The student will be evicted from the YASC, and the student will forfeit the animal. The animal will be removed from the premises and sold at auction. If the animal was sponsored by a scramble or non-profit organization, any residual funds after all outstanding dues and fees are paid, shall be returned to that organization. If the animal was not purchased by a scramble or non-profit organization any residual funds, after outstanding dues and fees are paid, shall be donated to the student's FFA chapter. When a student is evicted from the YASC, this will result in permanent loss of facility use privileges.
- 7. Exhibitors will provide their own animal care equipment.
- 8. No breeding animals are allowed at the YASC.
- 9. If a student becomes ineligible to show for any reason including, but not limited to grades or disciplinary action, he/she will have ten (10) business days from the day they became ineligible, to remove his/her animal from the YASC.
- 10. All manure and feed stuffs must be properly disposed of in the approved designated areas.
- 11. Tack rooms are to be kept neat and clean. Hay will not be allowed into the tack rooms. Any valuables are suggested to be brought to and from home, as needed. The school district and its employees are not responsible for theft or damage. Exhibitors will not be permitted to bringin tack not approved by the AST. The safety, sanitation, and the appearance of the barn are a priority.
- 12. The student is responsible for cleaning and maintaining the project area (i.e., pen) at all times. No modifications may be made to the existing structure. At certain times of the year, exhibitors may be required to clean their project area and assist others in cleaning the entire facility.
- 13. Priority for space is given to Katy ISD FFA show animals.
- 14. A student may have no more than four (4) animals at the YASC at one (1) time.
- 15. All exhibitors' projects are under the direct supervision of their AST and must have approval of the

- exhibitors' AST before being housed at the YASC.
- 16. The use of power equipment such as tractors, bobcats, other front-end loaders, etc. by exhibitors, parents, or any other non-Katy ISD personnel, is NOT permitted at the YASC.
- 17. A Facility Use Fee, referred to as Pen Rent, must be paid in full prior to placing any animal at the YASC at a rate of \$20 per month, regardless of the animals intended show. Animals entered into the Katy ISD Livestock Show will be given priority and guaranteed pen space. Exhibitors may voluntarily share pens with fellow exhibitors with approval of the AST.
- 18. Non-Katy ISD Livestock Show animals (i.e., county show or major show animals) may be required to share a pen with a Katy ISD Livestock Show animal owned by the same student to ensure pen space for all Katy ISD Livestock Show entries. Pen space is not guaranteed to non-Katy ISD Livestock Show animals, these animals are subject to be removed from the YASC if there is not enough space for KISD animals. If a student chooses to put a second non-Katy ISD animal in the same pen as their Katy ISD animal, the fee for that animal will be reduced to \$10 per month.
- 19. Heat lamps are not permitted in the barns at any time.
- 20. Projects must be related to FFA. Jr. FFA projects may be housed at the discretion of the AST, based on pen availability. No 4-H projects are permitted to be housed at the YASC.
- 21. The animals listed below may be kept at the YASC:
 - a. Junior Market Show Steers
 - b. Junior Market Show Hogs
 - c. Junior Market Show Lambs
 - d. Junior Market Show Goats
- 22. Exhibitors must remove animals and clean out pen(s) within ten (10) business days after exhibiting the animal at the designated show. If a student fails to clean out his/her pen within ten (10) business days, he/she will be fined at a rate of \$25 per day until all proceeds acquired from the show are forfeited to their respective FFA chapter. Exhibitors who fail to clean out their pen by April 1st of the same year will forfeit all remaining proceeds acquired from the show to their respective FFA chapter.
- 23. Animals are to be washed in designated areas only.
- 24. Exhibitors are to remain in their designated barn. Exhibitors are not allowed in other assigned barns unless prior approval is given by an AST.
- 25. Exhibitors will be allowed to purchase two (2) barn cards at the rate of \$6 per card each year. All barn cards will be deactivated annually, ten (10) business days after the Katy ISD FFA Livestock Show. Exhibitors and their family's assigned cards may NOT be transferred to another student. If a student is found to be caught doing so, it will result in campus disciplinary action and/or loss of barn privileges.

- 26. The student is to respect the value of the YASC. Any defacing of property or equipment will result in IMMEDIATE dismissal from the YASC and campus disciplinary action, per the Student Code of Conduct.
- 27. Passageways, including door openings, are not to be cluttered with boxes, equipment, or animals. Both routine and emergency traffic must be able to move efficiently.
- 28. All broken or stolen equipment is to be reported immediately. All equipment is to be cleaned and returned to the proper storage area after each use. All wheelbarrows must be emptied after each use.
- 29. No glass containers are allowed at the YASC.
- 30. No pets are allowed at the YASC.
- 31. Exhibitors will no longer have use of the YASC after graduation.
- 32. KISD, including any KISD school official or KISD Student Organization, will not be held responsible for injury to or death of any animal while it is on school property or any other property in which the animal is housed.
- 33. All district rules apply at the YASC, including exhibitors wearing or having their KISD school ID on their person.
- 34. **Unsafe Driving:** Exhibitors are expected to adhere to all YASC posted speed and traffic signage. Exhibitors found in violation of safe driving expectations and laws will be subject to campus disciplinary consequences and loss of YASC driving privileges.

General Rules

Katy ISD shall be the final authority of these rules and regulations and shall settle all matters, questions, and differences concerning or otherwise arising out of connection with, or incidental, to the show.

- 1. The 2023-2024 Livestock Show Season is defined as beginning at Katy ISD Steer Selection (May 2, 2023) and ends at the conclusion of the Katy ISD Livestock Auction (Feb. 17, 2024).
- 2. An **exhibitor** is a student who shows his/her animal at the Katy ISD FFA Livestock Show. Only Katy ISD FFA dues-paying members in good standing enrolled in Agricultural Sciences classes during both fall and spring semesters are eligible to qualify as exhibitors.
- 3. Inclement Weather: All precautions will be made to ensure the safety of the exhibitors, judges, staff, volunteers, and spectators. Should a situation arise during the show, the show committee, under the guidance of Katy ISD, will determine the best possible solution per Katy ISD guidelines.
- 4. Exhibitors shall not exhibit livestock in the show for more than four (4) years.
- 5. All Katy ISD FFA members may begin meeting eligibility requirements for the 2024 show at the conclusion of the 2023 show. Each year's activities will run show date to show date.
- 6. All required fees, entries, animal costs, etc. must be paid between August 16, 2023, to September 15, 2023, through the online entry system for exhibitors to be eligible for competition.
- 7. University Interscholastic League (UIL) rules of eligibility will apply to the Katy ISD Progress Show, Katy ISD Livestock Show, and Katy ISD Auction/Barn Sale. Exhibitors that do not show due to academic ineligibility will not be eligible for Add-Ons.
- 8. If a student is assigned to any form of homebound school, the student **will not** be eligible to show or participate in the Auction or Barn Sale, even if the student remains enrolled in an Agricultural Sciences course.
- 9. Exhibitors who receive two (2) or more Level III disciplinary infractions or any Level IV or Level V disciplinary infractions, as noted in the Katy ISD Student Handbook, will not be eligible to show or participate in the Auction or Barn Sale, even if the student remains enrolled in an Agricultural Sciences course. Student exhibitors will lose eligibility to show the assigned punishment is issued, regardless of the scheduled start date.
- 10. Exhibitors that lose eligibility to show one (1) species, will not be allowed to purchase another species or project for that same year's livestock show.
- 11. According to the Katy ISD Student Handbook, extracurricular activities may set higher standards of dress code than campus standards. Katy ISD FFA exhibitors must adhere

to the following rules at Katy ISD Livestock Show functions, including the Progress Show, Livestock Show, and Katy ISD Livestock Auction.

- Exhibitors will be neatly groomed.
- No jewelry is allowed.
- Katy ISD Progress Show exhibitors must exhibit their projects in the progress show shirt, jeans/pants that are free of holes, and must wear closed toe footwear.
- Katy ISD Livestock Show exhibitors must be present in official dress during their species show, auction, and picture.
- Official Dress will be checked by committee prior to check-in. Exhibitors found to be in violation of these rules will be given the opportunity to correct violations before the start of their species show.
- 12. Exhibitor Eligibility Each exhibitor shall meet the following requirements:
 - Complete ten (10) community service hours approved by the AST prior to the Livestock Show.
 - Participate in at least two (2) activities above the chapter level.
 - Participate in chapter fundraising activities and have \$500 in gross sales annually, which must include at least one (1) catalog ad. This entitles each Greenhand and First year exhibitor to a chapter purchased FFA jacket.
 - First year exhibitors must recite the FFA Creed during the first semester of Ag enrollment.
 - First year exhibitors must complete the on-line Katy ISD Livestock Show Animal Welfare lessons and test. They must sign the Animal Welfare Agreement and turn in the required documentation on or before the end of the first semester to their AST.
- 13. All FFA meetings and work assignments held during the Katy ISD FFA Livestock Show week shall be attended by all FFA members. Activities such as picture taking, hauling equipment and supplies, and clean-up details are included. Monetary fees, \$25 or as stated, will be levied for missing any assignments.
- 14. Each exhibitor must show his/her own animal in the show/auction ring during the Katy ISD FFA Livestock Show unless an emergency arises, and substitutions are pre-approved by the Katy ISD Livestock Show Executive Committee. The substitution must be from the exhibitor's chapter and be show eligible. The substitute cannot show the same species. Substitute showman for other school activities will only be approved in instances where the student is directly participating in a school/UIL competition that is for advancement. Approved examples: Scheduled District Sporting Events or UIL Regional Choir. Non-approved examples: Invitational Events, Non-District Tournaments, Non-Katy ISD Events, etc.
- 15. Upon receiving their Livestock Show pictures, exhibitors will have two (2) weeks to complete their picture delivery and return signed documentation to their AST. Failure to meet this deadline will result in a late penalty of \$25 per day.
- 16. Each exhibitor must write a buyer "Thank You" letter, present that letter to his/her AST forapproval and receive that approval two (2) weeks after receiving the buyer's address to be eligible to receive his/her Livestock Show earnings. Failure to meet this deadline will result in a late penalty of \$25 per day and delayed Livestock Show earnings.

- Exhibitors are expected to be at the YASC during normal school hours on weekdays during the Livestock Show unless they have prior approval from their AST.
- 17. During the Livestock Show the Pavilion will open at 6:00 AM and close nightly at8:00 PM. On Saturday, it will close at the conclusion of the Live Auction. All animals will remain in their pen(s) and exhibitors/parents are required to exit the building. All feeding and care must be done prior to this time each day. All equipment must be removed from the barn on Saturday by the conclusion of the Live Auction.
- 18. Projects will be pre-stalled at the Progress Show and the Livestock Show. Exhibitors may be required to share pens and should make plans accordingly. Katy ISD does not guarantee a pen for each project at the show facility. One (1) bag of flake shavings will be provided per pen and three (3) bags of pelletized shavings will be provided per steer. Any additional shavings will be up to the exhibitor.
- 19. Any student who withdraws from enrollment in Katy ISD for any reason will not be eligible to exhibit a market animal during that school year's Livestock Show.
- 20. To be an exhibitor of any Katy ISD FFA Chapter, any animal project, local or major, must be housed within the Katy ISD boundaries, unless it is housed at his/her primary residence.
- 21. Exhibitors will not be eligible for the Barn Sale, Add-Ons, or Live Auction if the student does not show in the Katy ISD Livestock Show. In cases where the exhibitor's animal(s) dies/die on the premises of the showgrounds and the student is not at fault for the animal's death, the student can remain eligible for Add-Ons with approval of the Katy ISD Livestock Show Executive Committee.
- 22. The AST will monitor all animal welfare guidelines and criteria closely. Ethical and humane treatment of animals and/or violation of regulations will not be compromised. Exhibitors must keep animal pen(s) clean. Any animal not fed, watered, given necessary medical treatment, and cared for daily will be removed from the facility at the owner's expense. In cases of animal abuse that endangers the immediate welfare of a student's project, Katy ISD AST/personnel reserve the right to take immediate action to protect the animal and remove the animal from the offending student's care. The following steps will be taken in cases where there is a failure to maintain proper care of the animal or the animal's pen:
 - a) First offense: The student will receive a letter from the AST, which constitutes a warning, and the problem must be remedied within two (2) days of letter's date to the satisfaction of the AST. The letter will be signed by both the student and the parent and filed in the CTE office of Katy ISD. A copy of the letter will be available to the student's campus administrator.
 - a) **Second Offense:** Will follow the same steps as above and will be considered a final warning. Campus administration will be notified, and a parent conference will be required for the student to continue their project.
 - b) **Third Offense:** The student will be evicted from the YASC, and the student will forfeit the animal. The animal will be removed from the premises and sold at auction. If the animal

was sponsored by a scramble or non-profit organization, any residual funds after all outstanding dues and fees are paid, shall be returned to that organization. If the animal was not purchased by a scramble or non-profit organization any residual funds, after outstanding dues and fees are paid, shall be donated to the student's FFA chapter. When a student is evicted from the YASC, this will result in permanent loss of facility use privileges.

A student violating show rules shall be required to immediately leave the showgrounds. The exhibitors' parents will be contacted. The animal will be sold for market price and the funds sent to the student.

ANIMAL HEALTH & ETHICS

- 1. HEALTH REQUIREMENTS. According to Texas Animal Health Commission publication 91-35 dated February 25, 1991, rule 5.D.2., livestock and poultry originating in Texas and entering all other shows, fairs, exhibitions (i.e. county and local shows) are exempt from entry permit, certificate of veterinary inspection, and testing requirements, except poultry must originate from flocks or hatcheries free from pullorum disease and fowl typhoid or have a negative pullorum-typhoid test within 30 days before the exhibition.
- 2. If any animal requires emergency treatment while on Showgrounds (LD Robinson Pavilion), only a licensed Veterinarian will be allowed to administer any drug, chemical, or feed additives. An exhibitor may choose a licensed veterinarian other than the Official Show Veterinarian, but the Official Show Veterinarian MUST be notified in advance, and he/she MUST be present. Official Show Veterinarian(s), including contact information, will be posted in the Livestock office at fair time. All treatment costs are the exhibitor's responsibility and are due when services are rendered. If an animal is treated by a licensed veterinarian while at the Livestock Show, and the medication administered exceeds 15 days' withdrawal time, the animal(s) will be disqualified and not allowed to be shown. All disqualified animals MUST be immediately removed from the showgrounds by the exhibitor. Should any placing animal(s) receive treatment requiring a 15 day or less withdrawal period, the student will feed the animal for the duration of the withdrawal period and will be responsible for feed cost and animal care. Katy ISD & Katy ISD Livestock Show reserve the right to condemn and/or disqualify any animal, either live or slaughtered, found in violation of the use of drugs, chemicals, or feed additives as described above and the exhibitor will forfeit all monies derived from the Katy ISD Livestock Auction, Add-Ons, and Barn Sale if the animal is disqualified. If an animal is disqualified for testing positive and/or the carcass condemned at slaughter, the class placing will not change. An exhibitor or any immediate family member of an exhibitor of an animal producing a sample having a quantity of diuretic or unapproved medication of any kind may forfeit all rights and privileges to exhibit livestock in the future at the Katy ISD Livestock Show.
- 3. Evidence of sharp practice to improve the conformation or appearance of animals is prohibited. Animals showing any signs of being unethically fitted will be disqualified.
- 4. Use of Drugs: The Katy ISD Livestock Show reserves the right to have laboratory analysis made on an animal/poultry entered for competition. The use of non-veterinarians of animal drugs or other substances in any manner, other than in accordance with the label approved by the FDA, is a violation of federal law. The exhibitor and exhibitor's parent/legal guardian agree:
 - a. They are completely responsible for the care and custody of their animal(s)
 - b. The Katy ISD Livestock Show shall be entitled to disqualify an exhibitor whose animal(s) tests/test positive for any drug (even if the source of the drug is unknown)
 - C. The drug test results of the testing laboratories are final and binding
 - d. An exhibitor of any animal producing an analysis with any quantity of diuretic or any unapproved medication must forfeit all monies derived from the Katy ISD Livestock Auction, Add-Ons, and Barn Sale and will be prohibited from showing at the Katy ISD

Livestock Show the following year.

- e. When the exhibitor becomes eligible to show their project, they may be subject to an automatic drug test. Should the exhibitor's project test positive a second time, the exhibitor will be permanently prohibited from showing at the Katy ISD Livestock Show.
- 5. ALL GRAND AND RESERVE CHAMPIONS WILL BE DRUG TESTED; additional non-champion animals will be selected for drug testing by a random placing draw. Testing draw results will be posted prior to the start of the Katy ISD Livestock Show species weigh-in.
- 6. The student and parent/legal guardian will be required to stay with the animal during the sample collection process. After the collection process is complete, animals will remain housed at the Katy ISD YASC for ten (10) days while samples are tested, or the animals are cleared for slaughter. During this holding period, care for the animals will be the responsibility of Katy ISD Staff.

Project Payment, Preview, and Selection

- Official animal payments, preview, and selection dates/times are set by Katy ISD.
 Exhibitorsmust attend unless prior approval is granted by the Katy ISD FFA Livestock Show Committee.
- 2. Katy ISD steer, swine, lamb, goat, floral, horticulture, and broiler projects will be purchased cooperatively by the Katy ISD FFA Livestock Show Committee. Exhibitors will be required to pay the non-refundable fees for projects by deadlines set annually by the Katy ISD FFA Livestock Show Committee. The exhibitors, accompanied by the AST, shall draw lots for large animals, floral materials, and horticulture plants to determine the order of selection and select their choices from a group of animals/plants that will exceed the total number of buyers.
- 3. One parent/legal guardian, the student, and the AST will be the only individuals allowed in the LD Robinson Pavilion during the preview time.
- 4. Only the student and AST will be allowed in the LD Robinson Pavilion during selection of animals/plants.

Livestock Show Payments

All exhibitors must meet the following financial responsibilities:

- \$25 non-refundable entry fee due by 9/15/2023 for all show entries
- Steer: \$2,000 per animal submitted by 4/12 4/15/2023
- Lamb: \$500 per animal submitted by 9/15/2023
- Goat: \$500 per animal submitted by 9/15/2023
- Swine: \$400 per animal submitted by 9/15/2023
- Broiler: TBD per bird (25 minimum) per animal submitted by 9/15/2023
- Rabbit: \$25 entry fee per animal submitted by 9/15/2023
- Horticulture: \$160 per project submitted by 9/15/2023
- Floral: \$100-\$150 TBD based on Market Value of Student Materials.

Each year, an exhibitor may purchase two (2) animals of one (1) species or two (2) lots of animals in the case of rabbits and broilers. Only one (1) animal or pen can be shown by an

exhibitor at the Katy ISD Livestock Show each year. Katy ISD exhibitors can show one (1)

floral project or one (1) horticulture project, in addition to their animal species project since the Floral Show and Horticulture Show projects will not be eligible for the Live Auction. Floral Show and Horticulture Show projects will only be eligible for premium awards for Grand & Reserve Champions.

After September 15, 2023, exhibitors will not be allowed to purchase or show another Katy ISD animal during the show year for Katy ISD Livestock Show.

Lottery Drawing

DATE: October 6, 2023 TIME: 3:00 - 4:00 PM

LOCATION: Gerald D. Young Agricultural Sciences Center

Exhibitors will draw their number for selection. Exhibitors arriving after 4:00 PM will draw their number ten (10) minutes before their school starts their scheduled preview time. If a student cannot make the drawing of numbers, the AST will draw for the student.

Animal Preview

DATE: October 6, 2023
TIMES: According to campus

Paetow High School 3:30 - 4:00 PM 4:00 - 4:30 PM Morton Ranch High School 4:30 - 5:00 PM Katy High School Mayde Creek High School 5:00 - 5:30 PM Cinco Ranch High School 5:30 - 6:00 PM Seven Lakes High School 6:00 - 6:30 PM Tompkins High School 6:30 - 7:00 PM Jordan High School 7:00 - 7:30 PM Taylor High School 7:30 - 8:00 PM

Animal Selection

DATE: October 7, 2023
TIMES: According to species

LOCATION: Gerald D. Young Agricultural Sciences Center

Barns open to Exhibitors 7:00 AM (AST Before 7:00 AM Only)

 Swine:
 7:30 AM

 Lambs:
 11:00 AM

 Goats:
 1:00 PM

Species Rules

- Only Katy ISD academically eligible exhibitors may bring projects to the Katy ISD Livestock Show. These projects must have current Katy ISD Livestock Show identification to be exhibited.
- 2. All projects exhibited at the Katy ISD Livestock Show are eligible for the Barn Sale and Add-Ons. Katy ISD does not guarantee a buyer in either sale. If projects are not sold by the close of the Barn Sale, remaining steers, goats, lambs, and swine will be sold for market value to a livestock commission company. Remaining rabbits and broilers will have no market value; hence they will receive no market price at the conclusion of the auction.
- 3. If a steer, goat, lamb, or swine dies within five (5) business days after selection, there will be a replacement animal available at no extra charge. During this time, replacement animals will be chosen from the unselected group of animals that were tagged with Katy ISD tags for the 2024 Katy ISD Livestock Show.
- 4. If an animal dies from natural causes after weigh-in at the Katy ISD FFA Livestock Show, and before the animals have been dispersed the final day of the Katy ISD FFA Livestock Show, the student will receive all monies earned via Add-Ons.
- 5. In cases where an animal that made the Live Auction dies, the student will be allowed to walk through the Live Auction and receive auction payment.
- 6. Any medications administered to animal projects must meet USDA guidelines and any surgicalalterations must be approved by the supervising AST. **All species are subject to drug screening.** For more information, reference the Animal Health & Ethics section above.
- 7. Classes will be broken at the Livestock Show, as needed, by the Katy ISD FFA Livestock Show Species Committees.

Market Lambs

- 1. Market lambs must be slick shorn prior to weigh-in; no more than 1/4" and of uniform length from knee and hock.
- 2. No artificial colors or adhesives are to be used on lambs. Market lambs will be subject to dark towel wipe before entering the ring.
- 3. Showmanship Exhibitors will be selected at the discretion of the Showmanship Judge.

Market Goats

- 1. Upon arrival, goats must be sheared with hair no longer than 3/8" from the knee up, with exception of the tail switch.
- 2. No artificial paints, powders, oils, or coloring may be used on goats. Anything that intentionally alters the natural state of the goat's appearance is not allowed.

- 3. Touch-up clipping will be allowed with clippers.
- 4. Market goats will be subject to dark towel wipe before entering the ring.
- 5. Showmanship Exhibitors will be selected at the discretion of the Showmanship Judge.

Market Hogs

- 1. Market barrows and gilts will be shown.
- 2. Market hogs will be clipped based on requirements of the AST.
- 3. Only water can be used on market hogs. No grooming materials of any kind can be used during the Livestock Show. Use of anything other than water will result in dismissal of showing.
- 4. Showmanship Exhibitors will be selected at the discretion of the Showmanship Judge.

Market Steers

- 1. There will be mandatory progress checks for Steer Exhibitors to demonstrate control of their steer prior to the Katy ISD Livestock Show for the safety of exhibitors and livestock.
 - a. Progress Check #1 will be a mandatory weigh-in the same day as the KISD Livestock Selection for lambs, goats, and swine October 7, 2023, from 8:00 - 9:00 AM at the Katy ISD Ag Barns.
 - b. Progress Check #2 will be on December 4, 2023, at 4:00 PM at the Katy ISD Ag Barns. All steers must be presented and weighed by the exhibitor, even if exhibitor is not going to participate in the Katy ISD Progress Show.
 - c. A panel of FFA Advisors will be present to evaluate the student's ability to safely handle the animal at each Progress Check.
 - d. If a steer is not able to be safely walked and be presented, the exhibitor will be notified and will have until the following progress check to remedy the situation.
 - e. If the steer is still unable to be safely walked and presented at the next progress check or the Katy ISD Livestock Show weigh-in, the exhibitor and project will be disqualified from the Katy ISD Livestock Show.
- 2. The Katy ISD FFA Progress Show will be a "Blow and Go Show" for steers (no adhesives).
- 3. Prior to arrival at the Katy ISD FFA Livestock Show, steers must be clipped to no more than 1/4" of hair on any part of the body, except the tail switch. The tail switch may be no more than 12" above the end of the cartilage of the tail and may be ratted and balled or bobbed. Hair will be checked at the time of weigh-in. Any hair issue must be corrected by the time the scale closes, or the steer will be disqualified and will not be allowed to show.
- 4. No product can be used to change color pattern of animal by painting or dying for the Livestock Show. No adhesives or products that require adhesive remover can be used for the Livestock Show.

5. Showmanship Exhibitors will be selected at the discretion of the Showmanship Judge.

Broilers

- 1. Broilers will be shown in a pen of three (3) at the Katy ISD FFA Livestock Show.
- 2. Broilers will be purchased in lots of 25. Each exhibitor may purchase up to two (2) lots of 25 or 50 birds in total.
- 3. Broilers will be wing banded upon delivery and those that show at the Katy ISD FFA Livestock Show must have the appropriate band present on the broilers.
- 4. All broilers will go through a sift before the show begins. During the sift, the following items will be checked:
 - a. Wing band numbers must match student's registration wing band numbers. Broilers missing wing bands will not be allowed to show.
 - b. Bruising on breast, wing area, and broken bones. Bruising and broken bone broilers will be sifted at the judge's discretion.
 - c. The broilers presented to the Judge/Sifter will be the exhibitor's "Official Entry". If a bird is sifted, the exhibitor can replace it with one (1) alternate bird and re-enter the sift line. If an exhibitor's pen is sifted twice, the exhibitor will be disqualified from showing.
- 5. All broilers are property of Katy ISD following the Broiler Show. Broilers will go straight from the show arena to the loading trailer for processing at the conclusion of the show.
- 6. It is the responsibility of the Grand and Reserve Champions to furnish one (1) broiler that will stay after the show only for the sale. It will be the exhibitor's responsibility to provide water, feed, and care for the Champion Broilers until the conclusion of the auction on Saturday, at which time they will take the alternates home.
- 7. Exhibitors will be responsible for obtaining the processed broilers from their AST and delivering them to the buyers within two (2) weeks after the show. A \$25 per day late fee will be assessed for not delivering the broilers within the two (2) week window.
- 8. Showmanship Exhibitors will be selected at the discretion of the Market Judge. The judge may conduct an interview with Exhibitors to determine Showmanship winners. Interview questions will pertain to the exhibitors' market project.

Rabbits

Exhibitors will purchase a pen of rabbits on their own. Katy ISD will NOT make a group purchase of rabbits.

- 1. Rabbits are shown in a pen of three (3).
- 2. Rabbits will be tattooed on Thursday, January 11, 2024, starting at 3:00 PM and ending at 5:00 PM in the LD Robinson Pavilion. Exhibitors can tattoo up to six (6) rabbits. Exhibitors will show three (3) rabbits.
- 3. Exhibitors will bring the three (3) rabbits they plan to show to the show arena to be weighed. Exhibitors will receive a weight card with their name and exhibitor number to record the weight of each rabbit. Each rabbit will be weighed once.
- 4. All rabbits will be shown together. No classes will be broken by breed or weight.
- 5. Exhibitors must bring feed and water containers to the Livestock Show for Grand and Reserve pens.
- 6. All show rabbits are property of Katy ISD following the Rabbit Show. Rabbits will go straight from the show arena to the loading trailer for processing at the conclusion of the Livestock Show.
- 7. It is the responsibility of the Grand and Reserve Champions to furnish one (1) rabbit that will stay after the Livestock Show only for the sale. It will be the exhibitor's responsibility to care for the Champion Rabbits and provide them food and water until the conclusion of the Live Auction. Exhibitors will take the alternates home at the conclusion of the Live Auction.
- 8. Exhibitors will be responsible for obtaining the processed rabbits from their AST for delivery to the buyers. Exhibitors are responsible for delivering the processed rabbits to the buyers.
- 9. Showmanship exhibitors will be selected at the discretion of the Market Judge. The judge may conduct an interview with exhibitors to determine Showmanship winners. Interview questions will pertain to the exhibitors' market project.

Floral Design Show

- 1. Teams will have one (1) hour to plan and execute their design.
- 2. Exhibitors will enter and pay through the Katy ISD Online Entry System by September 15, 2023.
- 3. Each team's design will be a sole effort with no assistance from anyone in any manner, including an AST.
- 4. Grand and Reserve Champion Floral Arrangements will be eligible for Premium Awards of \$2,000 for Grand Champion and \$1,000 for Reserve Champion. All other floral projects will be eligible for the Katy ISD Barn Sale where they will be listed at the sale price of \$30 per arrangement. Exhibitors will be responsible for delivering arrangements to the buyer.

- 5. No cell phones, iPads, or other electronic/smart communication devices are allowed in the competition area during the Floral Show.
- 6. Entry should be designed to be VIEWED FROM ALL SIDES.
- 7. No paints, ribbons, or decorative accessories of any kind may be supplied by the teams.
- 8. Only the materials supplied by the Floral Show officials will be allowed.
- Awards will be given to top placing teams. All floral arrangements are property of Katy ISD following the Floral Show and can be used/displayed during the Katy ISD Livestock Show and/or Auction.
- 10. Exhibitors are responsible for meeting all Floral Show eligibility requirements.
- 11. Each team must bring their own tools. Tools cannot be shared by exhibitors if they are NOT on the same team. Anyone found with tools not on the list will be disqualified. Permissible tools include:
 - Floral knife/shears
 - Hot glue guns
 - Hot glue sticks
 - Floral tape
 - Anchor tape
 - Wire (aluminum, bullion, floral)
 - Floral glue

- Greening pins
- Wire cutters
- Stem strippers
- Scissors
- Glue dots
- Wired picks
- Wooden picks

Horticulture Show

- 1. Plants will be selected at the Katy ISD YASC in the LD Robinson Pavilion. To be eligible to participate in the 2024 Horticulture Show, the entry fee is \$160 per exhibitor. Plants will be picked up at the YASC on Thursday, January 4, 2024, from 3:00 5:00 PM.
- 2. Exhibitors will be responsible for the daily care and maintenance of their plants. A morning and afternoon schedule should be implemented by the exhibitors once all plants have been passed out.
- 3. Projects will be judged on the following:

a. Container Décor
b. Quality of Plants
c. Project Record Keeping (Book/Log/Portfolio)
d. Total
25 Points
50 Points
125 Points

- 4. The initial plants and startup containers will be provided by the Katy ISD Horticulture Committee at the Katy ISD YASC.
- 5. Exhibitors will be responsible for acquiring a decorative container/design to show their plants. This will be secured by the exhibitor at their own expense. Exhibitors have the option of planting all in one container or in separate containers. All soil, fertilizer, and growing containers, etc. are to be provided by the exhibitor at their own expense.

- 6. Horticulture exhibits should be "themed" to match the Katy ISD Livestock Show theme.
- 7. Horticulture exhibits will be limited in overall size/weight. Exhibits should be no wider than 36" by 36" and no taller than 60". They must be transported in and out of the show arena by the exhibitor and one assistant.
- 8. Horticulture exhibits may utilize lights and running water; however, Katy ISD will not provide electrical or water connections during the Horticulture Show. All items should be battery operated and all water should be self-contained.
- 9. The Horticulture Show will be a lottery show. Exhibitors will draw a number and the number drawn will be the "lot" of plants received for their project.
- 10. Exhibitors will be assigned 12 plants. Exhibitors must exhibit at least three (3) of the initial start-up plant species. All exhibitors will start with the same species of plants. Horticulture exhibits must be planted in a container(s) and the container(s) may be decorated by the owner. All containers must be approved by the advisors in charge of the Horticulture Show at the exhibitor's home campus. Creativity is encouraged.
- 11. Plants will be cared for under the supervision of the exhibitors who are under the supervision of FFA Advisors. Exhibitors are responsible for caring for their projects throughout the growing period until the conclusion of the Horticulture Show.
- 12. Exhibitors must turn in their Horticulture Portfolio by 8:00 AM on the day of the Horticulture Show. No Horticulture Portfolios will be accepted after 8:00 AM.
- 13. Grand and Reserve Champion Horticulture Exhibits will be eligible for Premium Awards of \$2,000 for Grand Champion and \$1,000 for Reserve Champion. All other horticulture exhibits will be eligible for the Katy ISD Barn Sale where they will be sold for \$30 per group of plants. Exhibitors will be responsible for delivering their horticulture projects to the buyer.
- 14. Projects must be delivered to buyer(s) in the group in the same containers as they were exhibited.
- 15. For examples of record keeping, see appendix.

Agricultural Mechanics Show

- 1. Entries in this division are limited to Katy ISD FFA members. Projects must have been constructed by FFA members, either as a part of their agricultural mechanics instruction in agricultural science or as part of their supervised work experience program.
- 2. Entries may be individually, or group constructed, and may be individually or chapter owned.
- 3. Katy ISD Agricultural Mechanics Show entries will be given awards/prizes based on official judges' placings. Division winners will be judged to select Grand and Reserve Champion of the Agricultural Mechanics Show. Agricultural Mechanics entries are not eligible for Live Auction or Barn Sale.
- 4. Entries made only in the name of the FFA Chapter are not eligible. All entries must be entered in the name of exhibitor(s) who participated in planning and constructing the project.
- 5. Each exhibitor will enter a maximum of two (2) projects.
- 6. A project can be exhibited only one (1) time at the Katy ISD Agricultural Mechanics Show and must have been constructed within two (2) calendar years of the exhibition date.
- 7. All projects must be painted or properly treated, clean, and in a presentable condition.
- 8. Texas Department of Transportation (TxDOT) regulations are to be provided for all projects (trailers, portable livestock equipment, and tractor equipment) that will be operated on public roads. American Society of Agricultural Engineers (ASAE) standards are to be provided for all mounted and/or Power Take Off (PTO) operated tractor equipment. An original, exhibitor drawn, working plan or drawing; photographs showing stages of construction; and bill for materials are required with each project.
- 9. Appropriate and safe displays must be provided for gates, panels, and other projects that need support. Projects will be displayed outside on dirt. Sharp edges and points, such as found on self-feeder roofs, bale movers, etc., are to be padded or covered as necessary to prevent injury. All trailers and other equipment to be operated or transported on public roads must be equipped with safety equipment as stated in the latest TxDOT publication. All three-point hitch and PTO operated equipment is to meet ASAE standards and specifications.
- 10. All projects are to be identified with standard club exhibitor cards. Additional signs, banners, etc. are encouraged. No "For Sale" signs will be permitted.
- 11. Neither Katy ISD nor the officials of this contest will be responsible for any loss or damage to person(s).
- 12. Projects will be judged based on the following criteria:

a. Difficulty
b. Design and Material Used
c. Documentation
d. Knowledge Presentation
e. Workmanship & Finish
f. Total
10 Points
20 Points
20 Points
30 Points
100 Points

PROJECT SHOW DIVISIONS

- 1. Agricultural Machinery and Equipment Class
 - a. Hay Handling Equipment
 - b. Spray Equipment
 - c. Tractor Equipment (Mounted/Pull Type)
 - d. Hydraulic Equipment
 - e. Shop Equipment
 - f. Tractor/Truck/Agricultural Equipment Accessories

2. Livestock and Equipment Class

- a. Livestock Panels/Entrance Gates
- b. Restraining Equipment
- c. Squeeze Chutes and Cattle Guards
- d. Livestock Crates
- e. Trim Chutes/Blocking Stands/Head Gates
- f. Feeders

3. Trailer Class

- a. Small Utility (10 ft. and shorter)
- b. Bumper Pull Utility and Implement (11ft. and longer)
- c. Gooseneck Utility and Implement
- d. Stock Trailers
- e. Multi-Bale Trailer (Round Bales)

4. Home Convenience Class

- a. Bar-B-Que Pits
- b. Trailered Bar-B-Que Pits
- c. Picnic Tables
- d. Metal Furniture
- e. Wood Furniture
- f. Other Projects (Wood and Metal)
- g. Deer Blinds, Feeders, and Animal Traps
- h. Horticulture Projects

5. Electrical Equipment Class

- a. Show and Livestock Equipment
- b. Electrical Shop Equipment

Live Auction Sale, Barn Sale, and Add-On Rules

- 1. All exhibitors will pay a commission of 8% (.08) on all sale items, including Live Auction, Barn Sale, and Add-Ons. This commission is used for administrative costs for the Katy ISD FFA Progress and Livestock Shows.
- 2. All exhibitors that show in the Katy ISD FFA Livestock Show are expected to be present from the beginning of the sale through the end of the sale.
- 3. Processing of exhibitor earnings from the Katy ISD FFA Livestock Show will begin as soon as 92% of auction proceeds have been collected.

Live Auction:

- The Katy ISD FFA Livestock Show Auction will consist of 155 lots for 2024. The Grand Champion and Reserve Champion of each animal species will automatically be sold in the Live Auction. The Grand and Reserve Showmanship winner of goats, lambs, steers, hogs, rabbits, and broilers are sold after the Reserve Champions, and are noted as such in the sale footnotes.
- 2. The minimum number of steers in the auction will be the top three (3) placing steer from each class, plus Grand and Reserve Champion and Showmanship for a total minimum of 13. The minimum number of steer classes will be set at three (3) with a maximum number set at five (5). The number of steer classes will be determined by the number of steers weighed in. Less than 20 steers weighed in will result in three (3) steer classes, 21-30 will result in four (4) steer classes, and 31 or more will result in five (5) steer classes.
- 3. The number of rabbit sale lots is capped at 13, plus Grand and Reserve Showmanship for 15.
- 4. The number of broiler sale lots will be capped at eight (8), plus Grand and Reserve Showmanship for a total of ten (10).
- 5. The number of swine sale lots will be capped at 54. The top five (5) from each of the ten (10) classes, plus the Grand and Reserve Showmanship.
- 6. The number of lamb sale lots will be capped at 29. The top five (5) from each of the five (5) classes, plus the Grand and Reserve Showman.
- 7. The number of goat sale lots will be capped at 34. The top five (5) from each of the six (6) classes, plus the Grand and Reserve Showmanship.
- 8. When a Grand or Reserve Champion or Showmanship is pulled from a class, the next highest placing non-sale animal from that class will be pulled into the sale.
- 9. If a student is removed from the auction for any reason, the next placing exhibitor from the same class will be pulled into the sale.
- 10. The Grand Champion price will set the sale cap for each species. The Reserve Champion and each subsequent lot of that species may sell for a maximum of \$1 less than the Grand

Champion. These limitations will pertain to Live Auction prices only, not Add-Ons.

11. There will be no specific notes or comments made on exhibitors from the Live Auction block. The animals must be presented in the auction arena in the same manner as they were shown in the show arena. Example: no glitter, no baskets, etc. Only Champion Exhibitors will be allowed to have another FFA member help hold Banners/Awards/Buckles.

Barn Sale:

- Katy ISD does not guarantee a buyer in either sale. All animals exhibited at the Katy
 ISD Livestock Show are eligible for the Barn Sale. Projects not sold by the close of the
 Barn Sale, i.e., remaining steers, goats, lambs, and swine are sold for market value to a
 livestock commission company. Remaining rabbits and broilers will have no market value;
 hence, they will receive no market price.
- 2. Each species in the Barn Sale will be available for purchase within 24 hours of each species completion. The Barn Sale will close at the conclusion of the Live Auction. Barn Sale prices will be set at the following for the 2024 Livestock Show and Sale:

A.	Steers	\$3,000
B.	Lambs	\$400
C.	Goats	\$ 4 00
D.	Swine	\$500
E.	Rabbits	\$100
F.	Broilers	\$100
G.	Floral	\$30
Н.	Horticulture	\$30

Add-Ons:

- 1. Add-On donations for all exhibitors will be accepted on-line.
- 2. Add-Ons will be accepted until one (1) hour after the auction close.
- 3. If a student is disqualified from the Katy ISD Livestock Show, including disqualification after the conclusion of the Livestock Show, that exhibitor will forfeit all Add-Ons.

Appendix:

2024 Katy ISD Horticulture Show

Record Keeping System Example

Your Plant Portfolio should include the following information; however, it may include more or less information as you deem necessary.

- You may use any kind of binder, portfolio, or book to present your information, but it must have brackets or rings to hold your information.
 - 1. You **MUST** have a cover page with your name on it, as well as the title of your portfolio.
 - 2. Time and Date you cared for your plant project.
 - EX: Monday, January 28 @ 2:15pm
 - 3. Did you water your plant project that day?
 - Yes or no. If yes, how much? **EX: Watered 12 oz**
 - 4. Did you fertilize your plant project that day?
 - Yes or no. If yes, what fertilizer ratio? **EX: Yes with 13-13-13**
 - 5. Record temperatures of the plant housing facility that day.
 - EX: High 90 Low 62 Current 78
 - 6. Record Sunlight for that day.
 - EX: Sunny, Partly Cloudy, Cloudy
 - 7. Measurements of plant.
 - EX: 2 3/4 in
 - 8. Describe what you physically did to your plant project each day.
 - EX: Pinched back, removed dead leaf, aerated soil
 - 9. Any other information that you may feel is important that you observed during the growing period.

Organize the information using charts, tables, journals, etc. to show the judge your observations throughout the growing period. Example below:

Date	Time	Water	Fertilize	Temperatures	Sunlight	Height	Notes
1-28-22	08:45AM	12 oz	13-13-13	H-90 L-62 C-78	Mostly Cloudy	2 ½ in.	Pinched back, Removed dead
							leaf, Aerated soil.
1-29-22	08:49AM	12 oz	None	H-88 L-60 C-76	Partly Cloudy	2 ½ in	Plant was wilted, soil was dry
1-30-22	08:52AM	None	None	H-88 L-60 C-76	Sunny	2 ¾ in	Soil was moist, plant looked better